



### **Thank You!**

Thank you for considering joining the Board of Directors at the Haliburton Highlands Chamber of Commerce. Attached, we have compiled some information for your consideration with respect to the commitment as a Director, along with an application form. Please reach out to us if you have any questions or concerns.

### **Our Mission**

The Haliburton Highlands Chamber of Commerce, through its leadership, is committed to strengthening business and community through advocacy, networking, participation, member services, and leadership. As a member-based business advocacy organization we provide a strong voice in support of the economic vitality of our community.

### **The Board of Directors' Role**

The Board of Directors is the ultimate decision-making body of the Chamber and the primary force leading the Chamber to (1) fulfill the Chamber's mission, and (2) to realize its opportunities for service to Chamber members. Board members are selected for community representativeness and commitment to the organization. By agreeing to be on the Board of Directors, you must abide by the accepted rules of order, the Organization's Bylaws and all policies and procedures as established by the Board.

### **Preferred Attributes of Directors**

To strengthen the efficiency of the Board and to support the governance model, the following skills profile will be used to determine the suitability of nominees when reviewing applications.

#### Personal Attributes

- High ethical standards and integrity in professional and personal dealings
- Positive attitude and enthusiasm for business in the County
- Flexibility, responsiveness and openness to new ideas
- Capacity to take a broad perspective on issues
- Ability to work and contribute as a team member
- Willingness to act on and remain accountable for boardroom decisions
- Sensitive to conflict of interest
- Loyalty to the organization

#### Informed Judgment and Independence

- Ability to provide wise, thoughtful counsel on a broad range of issues
- Willingness to raise controversial issues in a manner that encourages dialogue
- Constructive in expressing ideas and opinions
- Analytical problem-solving and decision-making skills

#### High Performance Standards

- History of achievements that reflect high standards for themselves and others
- Successful business development background or record of achievement



### **Commitment and Capacity to Contribute**

As a Director, you will be an essential and vested part of all decision-making related to programming, property, finances, and chamber leadership. You will be asked to lead by example, act as a mentor, and give of yourself to make the Chamber a more vibrant, successful and positively recognized community-based organization. The following commitment and capacities are also expected of Directors:

- Active participation for a 2-year term as a Director of the HHCC.
- Attend scheduled bi-monthly Board meetings; attend the AGM in June.
- Support, chair or participate in or on a chamber committee that best suits your professional expertise and/or interest.
- Regularly attend fundraisers, breakfasts, workshops and events for the Chamber.

### **Application Form**

This form is to be completed by the nominee. Please complete the application in its entirety and submit all materials within the deadline. All information is confidential. Only Chamber members in good standing are eligible for nomination. Elected Directors serve in a voluntary capacity for a term of two years. *Attach additional information as appropriate – you are welcome to include a current resume.*

### **Nomination Process:**

1. All applications are reviewed by the Nominating Committee.
2. Board approval of proposed slate of nominees.
3. Slate of Board Recommended Nominees presented to the membership at the AGM.

**Deadline for receipt of application: June 7, 2021**  
**Elections held at Annual General Meeting: June 22, 2021**

Complete and submit this form via email: [ed@haliburtonchamber.com](mailto:ed@haliburtonchamber.com)

or by mail: P.O. Box 670 195 Highland St. Haliburton, ON K0M 1S0



**Personal information:**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Member Business information:**

Business Name: \_\_\_\_\_

Title/Role: \_\_\_\_\_

Address: \_\_\_\_\_

**Do you have board experience?**       Yes  No

*If yes, please note the organization(s) served and notable contributions during your term*

**Why are you interested in being a Director of HHCC?**



**Please self-assess your capabilities, aptitudes and expertise in the following categories (10 being expert/excellent).**

<b>Areas of Expertise, Aptitude, and Leadership Qualities</b>	<b>Score (1 - 10)</b>
Administration/Management	
Financial Oversight	
Fundraising	
Government	
Law	
Marketing, Public Relations	
Human Resources	
Strategic Planning	
Real Estate	
Understanding of Community Needs	
Technology	
Personal Workstyle – Consensus Builder	
Personal Workstyle – Good Communicator	
Personal Workstyle – Strategist	
Personal Workstyle – Team Member	
Personal Workstyle – Visionary	

**Please elaborate on your experience/expertise that would help support the HHCC in fulfilling its mandate to be the voice of business and promote a prosperous business environment.**